Position Description
IU Soul Revue Vocal Coach, Graduate Associate Instructor
African American Arts Institute (AAAI), BL-OASD

Primary Role: The IU Soul Revue is a performance course (A120 and A337) offered through the Department of African American and African Diaspora Studies (AAADS) and managed by the African American Arts Institute. The IU Soul Revue studies and performs post-World War II African American popular music. Reporting to the IU Soul Revue Director, the Vocal Coach assists the ensemble director with instruction and preparation of music, vocal choreography and other materials for instruction, performs and leads students in performances, and fulfills other duties related to the Soul Revue’s function in meeting the academic requirement of AAADS, and the AAAI’s.

Academic Year: 2022–2023, 10-month academic appointment

Weekly hours: 20 hours per week, 50% of Full-Time Equivalent
The ensemble class meets on Tuesdays and Thursdays, 3:35 to 5:35pm. Vocalists are also required to attend a regularly scheduled, arranged vocal/choreographic lab, historically scheduled on Monday evenings. Special rehearsals are scheduled as needed for major concerts presented in the fall and spring semesters. A schedule of auditions, performances, and rehearsals held outside of class time, and other required events are posted at the beginning of each semester. The Vocal Coach is required to attend all auditions, class sessions, rehearsals, performances, meetings and other required events, some of which are scheduled in evenings and on weekends, within and outside of Bloomington. At the ensemble director’s discretion, the vocal coach must hold regular office hours, and work flexible hours on music arrangements and other performance and course related materials.

Compensation: $18,000 stipend disbursed in 10 monthly payments, a 30-credit hour fee remission with a maximum of 12 credit hours per semester and 6 credit hours during the summer, and health insurance coverage from August 1, 2022 through July 31, 2023.

Essential Duties/Responsibilities:
• Assist the ensemble director with auditions and other forms of screening
• Assist the ensemble director with transcribing, arranging, staging, and development of material for instruction and performance
• Develop vocal choreography for individual and group performance purposes
• Provide instruction in vocal/choreographic lab session. Instruction must emphasize good individual and group vocal and choreographic techniques based on African American popular music performance concepts
• Conduct rehearsals and/or performances in the absence of, or as assigned by the ensemble director
• Assist the ensemble director in the supervision of students, grading, and record keeping
• Perform with the ensemble as needed or as requested by the ensemble director
• Travel with the ensemble and perform assigned duties at performance engagements on and off campus
• Perform other ensemble-related duties as determined by the ensemble director or executive
Qualifications:
Must qualify for Federal Graduate Work-Study funding, as determined by the Bloomington Office of Student Financial Assistance (BOSFA). Must fill out a FAFSA form for BOSFA to determine if the student qualifies for Work-Study funding.

Minimum Education:
Must be enrolled and in good standing as a fulltime student in a graduate degree program at IU-Bloomington

Minimum Experience:
- Four years professional or collegiate performing experience as a vocalist
- Two years of experience as a vocal performer in an ensemble whose repertoire includes gospel, R&B, Soul, Funk or related styles
- One year teaching voice and/or vocal ensembles

Required knowledge, skills and abilities:
- Excellent vocal performance skills in R&B, Soul, Funk, and other Black popular music styles
- Ability to transcribe, sing, and arrange vocal parts in R&B, Soul, Funk, and other Black popular music styles
- Demonstrated understanding of vocal choreography
- Basic piano skills, including the ability to play warm-up exercises and parts
- Basic knowledge of instruments and instrumental technology
- Demonstrated understanding and appreciation of Black performance styles
- Demonstrated excellence as a teacher
- Excellent communication and interpersonal skills
- Schedule that allows flexibility for attendance during scheduled class time, rehearsals, performances, and other required activities
- Must be proficient in Microsoft Word

Expectations: The Associate instructor must:
- Attend staff meetings, orientation and training sessions, rehearsals, and performances as assigned
- Maintain office hours as required by the director
- Be present and prompt at all job-related events and meetings
- Take responsibility for security and care of university equipment and facilities assigned for your use
- Adhere to AAAI policies and procedures, policies and procedures outlined in the IU Handbook for Student Academic Appointees and other IU publications governing students, faculty and staff.

The Graduate Assistant must be a Bloomington campus student and may not concurrently hold a position as Associate Instructor, Graduate Assistant, nor Research Assistant, nor be committed to other full time work.